

FEES AND CHARGES 2019-20

The fees and charges in this booklet have been set in line with the Authority's current pricing policy. The prices stated will be operative from 1st April 2019 to 31st March 2020 unless otherwise stated. Whilst every care has been taken in preparing this booklet for publication, anyone requiring absolute confirmation of the information it contains should contact the relevant service or facility for clarification.

The Value Added Tax category for each is indicated in the column next to the fee/charge figure. The VAT categories applicable are

SR Standard-rated supply (Currently 20%)

NB Non-business supply (VAT does not apply)

ZR Zero-rated supply (subject to VAT at the zero-rate)

EX Exempt supply (specifically exempted from VAT by law)

All prices contained in this booklet include VAT where applicable.

Charges not included in this booklet (or described as subject to negotiation) are for negotiation by the Head of Service or facility concerned in consultation with, or in accordance with principles agreed by the Section 151 Officer and the Director.

Catherine Nicholson

Head of Financial Services

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CAR PARKS

Please note that the following will apply from the 1st April 2019, but that these fees and charges are currently under review and will be amended within the year - a new fees and charges booklet will be published if any changes are required.

	VAT CATEGORY	Price 2019/20 (INC VAT)	
PART 1: PRIVATE CARS, MOTOR CYCLES AND COMMERCIAL VEHICLES (not exceeding 30 cwts)			
Workington			
Udale Street & Ladies Walk			
Short Stay			
7.00 am to 7.00pm on all days			
up to 1 hour	Full price	SR	£1.60
	With permit	SR	£1.60
up to 1.5 hours	Full price	SR	£2.70
	With permit	SR	£2.70
up to 2 hours (max.)	Full price	SR	£3.80
	With permit	SR	£3.80
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£1.00
Elizabeth Street, Brow Top & former lorry park, Central Station and Allerdale House.			
Long Stay			
7.00 am to 7.00pm on all days			
up to 2 hours	Full price	SR	£2.70
	With permit	SR	£0.00
up to 4 hours	Full price	SR	£3.80
	With permit	SR	£0.00
up to 6 hours	Full price	SR	£4.40
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£5.50
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
Workington Multi Storey Car park			
Long Stay			
7.00 am to 7.00pm on all days			
Per each hour parking	Full price	SR	£1.40
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£2.60

CAR PARKS (Continued)

		VAT CATEGORY	Price 2019/20 (INC VAT)
Workington (Continued)			
Central Station			
Long Stay			
7.00 am to 7.00pm on all days			
up to 2 hours	Full price	SR	£2.70
	With permit	SR	£0.00
up to 4 hours	Full price	SR	£3.80
	With permit	SR	£0.00
up to 6 hours	Full price	SR	£4.40
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£5.50
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
Allerdale House			
Long Stay			
7.00 am to 7.00pm on all days			
up to 2 hours	Full price	SR	£2.70
	With permit	SR	£0.00
up to 4 hours	Full price	SR	£3.80
	With permit	SR	£0.00
up to 6 hours	Full price	SR	£4.40
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£5.50
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
Cockermouth			
Fairfield			
Short Stay			
7.00 am to 7.00pm on all days			
up to 1 hour	Full price	SR	£1.30
	With permit	SR	£1.30
up to 1.5 hours	Full price	SR	£2.20
	With permit	SR	£2.20
up to 2 hours (max.)	Full price	SR	£2.60
	With permit	SR	£2.60
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£1.00

CAR PARKS (Continued)

		VAT CATEGORY	Price 2019/20 (INC VAT)
Cockermouth (Continued)			
Bitterbeck			
Long Stay			
7.00 am to 7.00pm on all days			
up to 1/2 hours	Full price	SR	£0.90
	With permit	SR	£0.00
up to 1 hour	Full price	SR	£1.30
	With permit	SR	£0.00
up to 2 hours	Full price	SR	£2.60
	With permit	SR	£0.00
Up to 3 hours	Full price	SR	£4.20
	With permit	SR	£0.00
Up to 6 hours	Full price	SR	£4.40
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£4.80
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
Riverside			
Long Stay			
7.00 am to 7.00pm on all days			
up to 1/2 hours	Full price	SR	£0.90
	With permit	SR	£0.00
up to 1 hour	Full price	SR	£1.30
	With permit	SR	£0.00
up to 2 hours	Full price	SR	£2.60
	With permit	SR	£0.00
Up to 3 hours	Full price	SR	£4.20
	With permit	SR	£0.00
Up to 6 hours	Full price	SR	£4.40
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£4.80
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00

CAR PARKS (Continued)

		VAT CATEGORY	Price 2018/19 (INC VAT)
Cockermouth (Continued)			
Sullart Street			
Long Stay			
7.00 am to 7.00pm on all days			
up to 1/2 hours	Full price	SR	£0.90
	With permit	SR	£0.00
up to 1 hour	Full price	SR	£1.30
	With permit	SR	£0.00
up to 2 hours	Full price	SR	£2.60
	With permit	SR	£0.00
Up to 3 hours	Full price	SR	£4.20
	With permit	SR	£0.00
Up to 6 hours	Full price	SR	£4.40
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£4.80
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
Wakefield Road			
Long Stay			
7.00 am to 7.00pm on all days			
up to 1/2 hours	Full price	SR	£0.90
	With permit	SR	£0.00
up to 1 hour	Full price	SR	£1.30
	With permit	SR	£0.00
up to 2 hours	Full price	SR	£2.60
	With permit	SR	£0.00
Up to 3 hours	Full price	SR	£4.20
	With permit	SR	£0.00
Up to 6 hours	Full price	SR	£4.40
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£4.80
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00

CAR PARKS (Continued)

		VAT CATEGORY	Price 2019/20 (INC VAT)
Wigton			
Water Street Long Stay			
7.00 am to 7.00pm on all days			
up to 0.5 hour	Full price	SR	£0.50
	With permit	SR	£0.00
up to 1 hour	Full price	SR	£1.00
	With permit	SR	£0.00
up to 2 hours	Full price	SR	£1.50
	With permit	SR	£0.00
up to 4 hours	Full price	SR	£2.40
	With permit	SR	£0.00
up to 6 hours	Full price	SR	£2.70
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£3.40
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
Keswick			
Central Long Stay			
7.00 am to 7.00pm on all days			
up to 2 hours	Full price	SR	£3.30
	With permit	SR	£0.00
up to 3 hours	Full price	SR	£5.50
	With permit	SR	£0.00
up to 6 hours	Full price	SR	£7.70
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£9.80
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00

CAR PARKS (Continued)

		VAT CATEGORY	Price 2019/20 (INC VAT)
Bell Close			
Short Stay			
7.00 am to 7.00pm on all days			
up to 0.5 hour	Full price	SR	£0.50
	With permit	SR	£0.50
up to 1 hour	Full price	SR	£1.60
	With permit	SR	£1.60
up to 2 hours	Full price	SR	£3.30
	With permit	SR	£3.30
up to 3 hours (max)	Full price	SR	£5.50
	With permit	SR	£5.50
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£1.00
Otley Road			
Long Stay			
7.00 am to 7.00pm on all days			
up to 2 hours	Full price	SR	£3.30
	With permit	SR	£0.00
up to 3 hours	Full price	SR	£5.50
	With permit	SR	£0.00
up to 6 hours	Full price	SR	£7.70
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£9.80
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
Lakeside			
Long Stay			
7.00 am to 7.00pm on all days			
up to 2 hours	Full price	SR	£3.30
	With permit	SR	£0.00
up to 3 hours	Full price	SR	£5.50
	With permit	SR	£0.00
up to 6 hours	Full price	SR	£7.70
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£9.80
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
Coaches	Full price		£16.50

CAR PARKS (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
PART 2: PARKING PERMITS		
Private cars and motor cycles		
Annual costs:		
All Town	SR	£432.00
Cockermouth	SR	£258.00
Keswick	SR	£323.00
Maryport	SR	£108.00
Wigton	SR	£186.00
Workington	SR	£270.00
<i>Payment periods - 1 month, 3 month, 6 month and 12 month are available as a simple divisible.</i>		
Charge for permit alteration	SR	£15.00
PART 3: RESERVED PARKING SPACES		
12 Month charge	SR	£491.00
6 Month	SR	£248.00
PART 4: TRADE/DISPLAY VEHICLES (a) (b)	SR	On application
PART 5: PENALTY	NB	£70.00/£50.00
Payment within 14 days	NB	£35.00/£25.00
Payment after issue of a charge certificate	NB	£75.00/£105.00
PART 6: DISCOUNT PERMITS		
6 Month charge	SR	£70.00
3 Month	SR	£35.00

NOTES

(a) By prior application and agreement of Manager only.

(b) Other rates and concessions by prior application and agreement of the Manager only.

CEMETERIES

	VAT CATEGORY	Price 2019/20 (INC VAT)
PART 1: INTERMENTS (a) (c)		
For interment in a common grave	NB	£470.00
	NB	£0.00
For interment in a grave in respect of which an exclusive right of burial HAS been granted (up to double) - New or Reopen	NB	£700.00
Meadow burials	NB	£565.00
For interment of cremated remains	NB	£180.00
Strewing of cremated remains	NB	£60.00
Body parts	NB	£175.00
Extra depth grave (Treble)	NB	£195.00
Exhumation	SR	poa
Interment in a vault	NB	poa
Interment of casket above 7' X 30" inclusive of handles - additional charge	NB	£225.00
Non-resident (charge above + 50%)		
Ex residents internment	NB	£51.75
Ex resident Cremated remains	NB	£20.70
NOTES Part 1		
Non-resident		
Ex Resident - Person who has lived outside of Allerdale boundaries for up to 5 years, beyond their control		
Cremated Remains		
SUMMER MONTHS - 1st APRIL TO 31st OCTOBER		
Burials before 9:00am and after 3:00pm Monday to Thursday and before 9:00am and after 2:30pm on Fridays.		
Burials between 2:30 pm on Friday and 9:00am on Mondays		
WINTER MONTHS - 1st NOVEMBER TO 31st MARCH		
Burials 9:00am to 2:30 pm. Monday to Thursday and 2:00pm Friday		
Out of hours burial Saturday, Sunday & Bank Holidays only, 9.00am to 1:00pm		

CEMETERIES (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
PART 2: EXCLUSIVE RIGHT OF BURIAL PURCHASES (b)(d)		
Ordinary grave for 50 years	NB	£700.00
for 75 years	NB	£750.00
Border grave for 50 years	NB	£775.00
for 75 years	NB	£750.00
Cremated remains for 50 years	NB	£270.00
75 years	NB	£450.00
Meadow double	NB	£615.00
Meadow single	NB	
Transfer of rights	NB	£80.00
Pre- purchase grave fee	NB	£60.00
Pre- purchase cremated remains grave fee	NB	£25.00
NOTES PART 2		
Non Resident	NB	50%
PART 3: MONUMENTS, GRAVE STONES, TABLETS AND MONUMENTAL INSCRIPTIONS (c) (d)		
A headstone not more than 3' in height	NB	£195.00
A headstone above 3' in height	NB	£435.00
Kerb surround	NB	£545.00
Wooden cross	NB	£40.00
Flat stone up to 12" x 12"	NB	£90.00
Vase	NB	£80.00
Additional inscriptions	NB	£80.00
Replacement memorial admin fee	NB	£20.00

CEMETERIES (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
PART 4: MEMORIAL GARDENS (Maryport only)		
Vase block lease	NB	£0.00
10 years	NB	£150.00
20 years	NB	£350.00
Vase block plaque	NB	£120.00
Re-lease of vase block 10 years		£75.00
Re-lease of vase block 20 years		£100.00
Wall plaque lease		
10 years	NB	£150.00
20 years	NB	£350.00
Purchase blank wall plaque	NB	£100.00
Re-lease of wall plaque 10 years		£50.00
Re-lease of wall plaque 20 years		£75.00
Cremated Remains Vault		
20 year lease (includes 1st burial and inscribed plaque)	NB	£900.00
50 year lease (includes 1st burial and inscribed plaque)	NB	£1,500.00
Burial of 2nd casket in vault	NB	£100.00
New plaque following 2nd burial	NB	£100.00
PART 5: MISCELLANEOUS CHARGES (e)		
Search fees (electronic)	NB	£12.00
Print of electronic search	NB	£12.00
Search fees (manual registers - maximum 1 hour staff time)	NB	£35.00
Search cost per hour thereafter	NB	£20.00
Certified copy of entry of burial in register	NB	£35.00
NOTES PARTS 3, 4 AND 5		
Non Resident	NB	£0.00

Pricing policy

- (a) Except where Coroner or Registered General Practitioner certifies that immediate interment is necessary-then price on application (P.O.A).
- (b) The fees indicated in Part 2 include the Deed of Grant and all expenses thereof.
- (c) That the same scale of fees be applied to all cemeteries managed by the Council.
- (d) Includes the Deed of Grant or memorial permit and all expenses thereof.
- (e) To determine fees for searches and register copies at a level which is estimated to meet overall costs of dealing with written costs.

CLEANSING

	VAT CATEGORY	Price 2019/20 (INC VAT)
PART 1: SPECIAL COLLECTIONS (domestic)		
Bulky household furniture, white goods appliances and TV's (up to 6 individual items)	NB	£26.90
PART 2: TRADE REFUSE		
Commercial refuse bins		
120L wheeled container	Hire per week per collection	NB £4.20
240L wheeled container	Hire per week per collection	NB £6.40
360L wheeled container	Hire per week per collection	NB NB £9.60
660L wheeled container	Hire per week per collection	NB £13.80
1100L wheeled container	Hire per week per collection	NB NB £20.20
Commercial refuse orange sacks		
per 12	NB	£51.70
per 26	NB	£103.30
per 52	NB	£206.60

CLEANSING (Continued)

		VAT CATEGORY	Price 2019/20 (INC VAT)
Commercial refuse recycling bins (Paper, Glass and Cans)			
120L wheeled container	Hire per week per collection	NB NB	£2.30
240L wheeled container	Hire per week per collection	NB NB	£3.60
360L wheeled container	Hire per week per collection	NB NB	£5.00
1100L wheeled container	Hire per week per collection	NB NB	£11.70
Schedule 2 (chargeable household waste) refuse bins			
120L wheeled container	Hire per week per collection	NB NB	£3.70
240L wheeled container	Hire per week per collection	NB NB	£5.60
360L wheeled container	Hire per week per collection	NB NB	£6.50
660L wheeled container	Hire per week per collection	NB NB	£10.20
1100L wheeled container	Hire per week per collection	NB NB	£15.10
Schedule 2 (chargeable household waste) orange sacks			
per 12		NB	£20.70
per 26		NB	£41.30
per 52		NB	£77.50
Schedule 2 (chargeable household waste) Recycling Bins (Paper, Glass and Cans)			
120L wheeled container	Hire per week per collection	NB NB	£2.20
240L wheeled container	Hire per week per collection	NB NB	£3.20
360L wheeled container	Hire per week per collection	NB NB	£3.70
1100L wheeled container	Hire per week per collection	NB NB	£8.40

CLEANSING (Continued)

		VAT CATEGORY	Price 2019/20 (INC VAT)
Holiday Homes			
240L "Red Top Bins" (annual cost)		NB	£320.20
PART 4: PURCHASE WHEELED BINS			
120 litre container each	Commercial use	SR	£89.25
	Domestic use	NB	£51.65
240 litre container each	Commercial use	SR	£104.13
	Domestic use	NB	£61.98
360 litre container each	Commercial use	SR	£238.00
	Domestic use	NB	£134.29
660 litre container each	Commercial use	SR	£595.01
	Domestic use	NB	£361.55
1100 litre container each	Commercial use	SR	£743.76
	Domestic use	NB	£413.20
PART 5: OTHER			
Retrieval of shopping trolleys		SR	£61.98
Radar Keys		SR	£5.16

MARKETS

	VAT CATEGORY	Price 2019/20 (INC VAT)
PART 1: WORKINGTON Wednesday & Saturday		
(c) (d) (e)		
<i>Operated by Geraud UK</i>		
Using provided stall		
Regular (per stall)	EX	£11.50
Casual (per stall)	EX	£11.50
PART 2: KESWICK		
(a) (c) (d) (e)		
<i>Operated by Geraud UK</i>		
Saturday Market		
Using provided stall		
Regular (per stall)	EX	£36.00
Casual (per stall)	EX	£39.00
Thursday Market		
Using provided stall		
Regular (per stall)	EX	£29.00
Casual (per stall)	EX	£29.00
PART 3: SILLOTH - Thursday		
(b) (c) (d) (e)		
<i>Operated by Geraud UK</i>		
Using own stall		
Regular (per foot)	EX	£1.80
Casual (per foot)	EX	£1.80
PART 4: WIGTON - Friday		
Using provided stall		
Regular (per stall)	EX	£10.50
Casual (per stall)	EX	£10.50
PART 5: COCKERMOUTH		
Not currently operating		
	-	
PART 6: EXHIBITIONS - vans per day		
	EX	p.o.a

Notes

(a) Provided stalls must be used at Keswick.

(b) Silloth market will only operate from Spring to Autumn and does not operate in the Winter months.

(c) Stall space including stall width is limited and traders whose width exceeds the allotted space may be surcharged. Please contact the market operator if you have any queries regarding this.

(d) The market operator may vary rates during the course of the trading year to meet market conditions with the expressed agreement of the Council.

(e) If municipal markets are contracted out to a private operating partner, the rates applicable to each market shall be determined by the operator, subject to investment and the terms of contract with the Market Authority to reflect development and usage on each market.

STREET TRADING CONSENTS

	VAT CATEGORY	Price 2019/20 (INC VAT)
CONSENT TO TRADE IN DESIGNATED STREET		
(a) (b) (c) (d) (e) (f)		
Profit making organisation		
New Town Centre Area	regular - per day	NB £45.40
	occasional - per day	NB £68.00
Excluding New Town Centre Area	regular - per day	NB £34.00
	occasional - per day	NB £51.00
All other areas	regular - per day	NB £28.50
	occasional - per day	NB £42.50
Non profit making organisation		
New Town Centre area	regular - per day	NB £15.50
	occasional - per day	NB £23.20
Excluding New Town Centre area	regular - per day	NB £15.50
	occasional - per day	NB £23.20
All other areas	regular - per day	NB £13.00
	occasional - per day	NB £19.50

STREET TRADING CONSENTS (Continued)

NOTES:

(a) Occasional is defined as once per year or less, regular as twice per year or more.

(b) Charges are subject to statutory consultation.

(c) Appropriate fee must accompany application and is not refundable unless consent is surrendered or revoked.

(d) A fee is charged to Cumberland Newspapers for the sole purpose of selling newspapers, the fee to be equivalent to the administrative cost incurred in dealing with the consent – charge £150.00 per year.

(e) A fee is charged for street trading consent for the Hub (Workington) applicable solely to the Council, approved partners of the Council or town centre developer, for the use of space to sell goods as part of town centre initiatives. The fee to be equivalent to the administrative cost incurred in dealing with the consent- charge is £150 per year.

(f) Charges to be determined on a pro-rata hourly basis where the hours specified in the consent are less than a normal day.

DEMOCRATIC SERVICES & ELECTORAL REGISTRATION

	VAT CATEGORY	Price 2019/20 (INC VAT)
PART 1: DEMOCRATIC SERVICES		
Closing order	NB	£121.00
PART 2: ELECTORAL REGISTRATION		
Electoral register (b) data form	NB	£20.00
+ per thousand names (or part of)	NB	£1.50
Electoral register (b) printed form - property labels	NB	£10.00
+ per thousand names (or part of)	NB	£5.00
Certificate of registration (not available after 25/05/18)	NB	
Data copy £10 plus £1 per thousand entries (or part of)	SR	£10.00
Printed copy £10 plus £1 per thousand entries (or part of)	SR	£10.00

PLANNING DOCUMENTS

	VAT CATEGORY	Price 2019/20 (INC VAT)
Sale of O.S. Maps For Planning & Building Regulation applications - 6 A4 copies (amend - 3 copies scale 1:1250 or 1:2500)	ZR	£28.00
Alternative scale/paper size For land/property searches/judicial/statutory inquiries as evidence	ZR	By Quote
Copy of Decision Notices	SR	£25.00
<u>Photocopying</u>		
A4 per sheet	SR	£0.40
A3 per sheet	SR	£0.70
<u>Plan copies</u>		
A2 black and white	SR	£6.50
A1 black and white	SR	£8.00
A0 black and white	SR	£15.50
A2 Colour	SR	£6.50
A1 Colour	SR	£8.00
A0 Colour	SR	£15.50
Research enquiries minimum	SR	£31.00

PLANNING

	VAT CATEGORY	Price 2019/20 (INC VAT)
All Outline Applications per 0.1 hectare for sites up to and including 2.5 hectares per 0.1 in excess of 2.5 hectares* <i>* to a maximum of £150,000</i>	NB	£462.00
	NB	£11,432 + £138.00 per 0.1 hectare
All Permission in Principle Applications per 0.1 hectare site area	NB	£402.00
Householder Applications Alterations/extensions to a single dwelling , including works within boundary	NB	£206.00
Full Applications (and First Submissions of Reserved Matters) Alterations/extensions to two or more dwellings, including works within boundaries	NB	£407.00
Per dwelling for new dwellings (up to and including 50)	NB	£462.00
Per dwelling for new dwellings (for more than 50)*	NB	£22,859 + £138 per additional dwelling
<i>* to a maximum of £300,000</i>		
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery)		
Gross floor space to be created by the development / no increase in gross floor space or no more than 40 sq m	NB	£234.00
Gross floor space to be created by the development / more than 40 sq m but no more than 75 sq m	NB	£462.00
Gross floor space to be created by the development / more than 75 sq m but no more than 3,750 sq m	NB	£462 for each 75sq m or part thereof
Gross floor space to be created by the development / more than 3,750 sq m*	NB	£22,859 + £138 for each additional 75 sq m in excess of 3750 sq m
<i>*to a maximum of £300,000</i>		

PLANNING (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
The erection of buildings (on land used for agriculture for agricultural purposes)		
Gross floor space to be created by the development / not more than 465 sq m	NB	£96.00
Gross floor space to be created by the development / more than 465 sq m but not more than 540 sq m	NB	£462.00
Gross floor space to be created by the development / more than 540 sq m but not more than 4,215 sq m	NB	£462 for first 540 sq m + £462 for each 75 sq m (or part thereof) in excess of 540 sq m
Gross floor space to be created by the development / more than 4,215 sq m*	NB	£22,859 + £138 for each 75 sq m (or part thereof) in excess of 4,215 sq m
<i>*to a maximum of £300,000</i>		
Erection of glass houses (on land used for agriculture for agricultural purposes)		
Gross floor space to be created by the development /not more than 465 sq m	NB	£96.00
Gross floor space to be created by the development / more than 465 sq m	NB	£2,580.00

PLANNING (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Erection / alterations / replacement of plant and machinery		
Site area not more than 5 hectares	NB	£462 for each 0.1 hectare (or part thereof)
Site area more than 5 hectares*	NB	£22,859 + additional £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares
<i>*to a maximum of £300,000</i>		
Applications other than Building Works		
Carparks, service roads or other accesses		
For existing uses	NB	£234.00
Waste (use of land for disposal or refuse or waste materials or deposit of material remaining after extraction or storage of materials)		
Site area not more than 15 hectares	NB	£234 for each 0.1 hectare (or part thereof)
Site area more than 15 hectares	NB	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000
Operations connected with exploratory drilling for oil or natural gas		
Site area not more than 7.5 hectares	NB	£508 for each 0.1 hectare (or part thereof)
Site area more than 7.5 hectares	NB	£38,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000

PLANNING (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Operations (other than exploratory drilling) for the winning and working of oil or natural gas		
Site area not more than 15 hectares	NB	£257 for each 0.1 hectare (or part thereof)
Site area more than 15 hectares	NB	£32,520 + additional £151 for each 0.1 in excess of 15 hectare up to a maximum of £78,000
Other operations (winning and working of minerals) excluding oil and natural gas		
Site area not more than 15 hectares	NB	£234 for each 0.1 hectare (or part thereof)
Site area more than 15 hectares	NB	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000
Other operations (not coming within any of the above categories)		
Any site area	NB	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028

PLANNING (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Lawful Development Certificate		
LDC - Existing Use - in breach of a planning condition	NB	Same as full
LDC - Existing Use LDC - lawful not to comply with a particular condition	NB	£234.00
LDC - Proposed Use	NB	Half the normal
Prior Approval		
Agricultural and Forestry buildings & operations or demolition of buildings	NB	£96.00
Telecommunications Code Systems Operators	NB	£462.00
Proposed change of use to state funded school or registered nursery	NB	£96.00
Proposed change of use of agricultural building to a state-funded school or registered nursery	NB	£96.00
Proposed change of use of agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage or distribution, hotels, or assembly or leisure	NB	£96.00
Proposed change of use of a building from office (use Class B1) use to a use falling within Use Class C3 (dwellinghouse)	NB	£96.00
Proposed change of use of Agricultural building to a dwellinghouse (Use Class C3), where there are no Associated Building Operations	NB	£96.00
Proposed change of use of Agricultural Building to a dwellinghouse (Use Class C3), and Associated Building Operations	NB	£206.00
Proposed change of use of a building from a retail (use class A1 or A2) use of a mixed retail or residential use to a use falling within use class C3 (dwellinghouse), where there are no Associated Building Operations	NB	£96.00

PLANNING (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Proposed change of use of a building from a retail (use class A1 or A2) use of a mixed retail or residential use to a use falling within use class C3 (dwellinghouse), and Associated Building Operations	NB	£206.00
Notification for Prior Approval for a change of use from storage or distribution buildings (Class B8) and any land within its curtilage to dwellinghouses (Class C3)	NB	£96.00
Notification for Prior Approval for a change of use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to dwellinghouses (Class C3)	NB	£96.00
Notification for Prior Approval for a change of use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to dwellinghouses (Class C3), and Associated Building Operations	NB	£206.00
Notification for Prior Approval for a change of use from shops (Class A1), financial and professional services (Class A2), betting offices, pay day loan shops and casinos (Sui Generis Uses) to Restaurants and Cafes (Class A3)	NB	£96.00
Notification for Prior Approval for a change of use from shops (Class A1), financial and professional services (Class A2), betting offices, pay day loan shops and casinos (Sui Generis Uses) to Restaurants and Cafes (Class A3), and associated building operations	NB	£206.00
Notification for Prior Approval for a change of use from shops (Class A1), financial and professional services (Class A2), betting offices, pay day loan shops and casinos (Sui Generis Uses) to assembly and leisure uses (Class D2)	NB	£96.00

PLANNING (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Reserved Matters		
Application for approval of reserved matters following outline approval	NB	Full fee due or if full fee paid then £462 due
Approval / Variation / discharge of condition		
Application for removal or variation of a condition following grant of planning permission	NB	£234.00
Request for confirmation that one or more planning conditions have been complied with	NB	£34 per request for Householder otherwise £116 per request
Change of Use of a building to use as one or more separate dwellinghouses, or other cases		
Number of dwellings not more than 50	NB	£462 for each
Number of dwellings more than 50*	NB	£22,859 + £138 for each in excess of 50
<i>*up to a maximum of £300,000</i>		
Other changes of use of a building or land	NB	£462.00
Advertising		
Relating to the business on the premises	NB	£132.00
Advance signs which are not situation on or visible from the site, directing the public to a business	NB	£132.00
Other advertisements	NB	£462.00
Application for a New Planning Permission to replace an Extant Planning Permission		
Applications in respect of major developments	NB	£575.00
Applications in respect of householder developments	NB	£57.00
Applications in respect of other developments	NB	£195.00
Application for a Non-material Amendment Following a Grant of Planning Permission		
Applications in respect of household applications	NB	£34.00
Applications in respect of all other developments	NB	£234.00

**CONCESSIONS
EXEMPTIONS FROM PAYMENT**

For alterations, extensions, etc. to a dwellinghouse for the benefit of a registered disabled person.

An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted.

Listed Building Consent.

Planning permission for relevant demolition in a Conservation Area.

Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal.

If the proposal is the first revision of an application for development of the same character or description on the same site by the same applicant within 12 months of making the earlier application if withdrawn or the date of decision if granted or refused (including signs only if withdrawn or refused) and NOT a duplicate application made by the same applicant made within 28 days.

If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation.

If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person.

If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question.

If the application is for alternate proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted Development) Order 1995.

If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area.

If the application is for a Certificate of Lawfulness of Proposed Works to a listed building.

Prior Approval for a Proposed Larger Home Extension.

Notification for a Prior Approval for a Development Consisting of the Erection or Construction of a Collection Facility

Notification for Prior Approval for the Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that use.

Notification for Prior Approval for the Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt.

**CONCESSIONS
REDUCTIONS TO PAYMENTS**

If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £462.

If the application is being made on behalf of a parish or community council then the fee is 50%.

If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%.

In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £462.

If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%.

If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others.

Where an application relates to development which is within more than one fee category, the correct fee is simply the highest of the fees payable (if not including residential).

Where an application consists of the erection of dwellings and the erection of other types of buildings (categories 1-4) the fees are added together and maximum can be exceeded.

Where an application crosses one of more local or district planning authorities then the fee is 150% and goes to the authority that contains the larger part of the application site or a sum of the fees if it is less than 150%.

PLANNING

	VAT CATEGORY	Price 2019/20 (INC VAT)
Planning		
Householder pre-application enquiry - written response	SR	£61.80
Householder pre-application enquiry - meeting and written response	SR	£103.00
Minor development pre-application enquiry - written response	SR	£272.94
Minor development pre-application enquiry - meeting and written response	SR	£320.34
Major development pre-application enquiry - written response	SR	£401.70
Major development pre-application enquiry - meeting and written response	SR	£540.76
Major development pre-application enquiry - additional meeting and written response (per meeting)	SR	£287.38
Significant major development pre-application enquiry - written response	SR	£540.76
Significant major development pre-application enquiry - meeting and written response	SR	£679.80
Significant major development pre-application enquiry - additional meeting and written response (per meeting)	SR	£295.99
Development Management Forum	SR	£412.00
Planning Performance Agreements	SR	
Pre-validation application check - householder applications	SR	£18.54
Pre-validation application check - minor and other applications	SR	£28.84
Pre-validation application check - major applications	SR	£38.10

BUILDING CONTROL

	VAT CATEGORY	Price 2019/20 (INC VAT)
Searching of historic records per hour or part of	SR	£30.00
Copy of completion certificate	SR	£25.00
Site Inspection for completion certificate (over 12 months)	SR	£60.00
Copy of notice of decision	SR	£25.00
Stamped approved plans - per plan	SR	£20.00
Additional inspections for quality of building works including help with snagging list	SR	20% of original charge
Pre-application advice including 'Do I need Building Regulation Consent' (Fee 'refunded' if using Allerdale Building Control for application)	SR	£40.00
Administration charges for dangerous buildings, demolitions, historic buildings	SR	10% of cost plus £50.00 per hour
Additional inspections requested by the contractor	SR	5% of original charge
Additional work carried out on site	SR	Quote

BUILDING CONTROL (continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Charges for extensions and conversions		
Full Plans Applications		
Extension or loft conversion where floor area does not exceed 6m ²	SR	£276.00
Extension or loft conversion where the floor area exceeds 6m ² but does not exceed 10m ²	SR	£444.00
Extension or loft conversion where the floor area exceeds 10m ² but does not exceed 20m ²	SR	£540.00
Extension or loft conversion where the floor area exceeds 20m ² but does not exceed 40m ²	SR	£642.00
Extension or loft conversion where the floor area exceeds 40m ² but does not exceed 60m ²	SR	£840.00
Erection or extension of a domestic garage or carport up to 60m ²	SR	£444.00
Conversion of a domestic garage into a habitable room(s)	SR	£360.00
Barn Conversion	SR	£996.00
Full Plans Applications (Optional Split Fee) PLAN FEE		
Extension or loft conversion where floor area does not exceed 6m ²	SR	£83.00
Extension or loft conversion where the floor area exceeds 6m ² but does not exceed 10m ²	SR	£133.00
Extension or loft conversion where the floor area exceeds 10m ² but does not exceed 20m ²	SR	£162.00
Extension or loft conversion where the floor area exceeds 20m ² but does not exceed 40m ²	SR	£193.00
Extension or loft conversion where the floor area exceeds 40m ² but does not exceed 60m ²	SR	£252.00
Erection or extension of a domestic garage or carport up to 60m ²	SR	£133.00
Conversion of a domestic garage into a habitable room(s)	SR	£108.00
Barn Conversion	SR	£299.00

BUILDING CONTROL (continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Charges for extensions and conversions continued		
Full Plans Applications (Optional Split Fee) INSPECTION FEE		
Extension or loft conversion where floor area does not exceed 6m ²	SR	£203.00
Extension or loft conversion where the floor area exceeds 6m ² but does not exceed 10m ²	SR	£321.00
Extension or loft conversion where the floor area exceeds 10m ² but does not exceed 20m ²	SR	£388.00
Extension or loft conversion where the floor area exceeds 20m ² but does not exceed 40m ²	SR	£459.00
Extension or loft conversion where the floor area exceeds 40m ² but does not exceed 60m ²	SR	£598.00
Erection or extension of a domestic garage or carport up to 60m ²	SR	£321.00
Conversion of a domestic garage into a habitable room(s)	SR	£262.00
Barn Conversion	SR	£707.00
Building Notice Charge		
Extension or loft conversion where floor area does not exceed 6m ²	SR	£276.00
Extension or loft conversion where the floor area exceeds 6m ² but does not exceed 10m ²	SR	£444.00
Extension or loft conversion where the floor area exceeds 10m ² but does not exceed 20m ²	SR	£540.00
Extension or loft conversion where the floor area exceeds 20m ² but does not exceed 40m ²	SR	£642.00
Extension or loft conversion where the floor area exceeds 40m ² but does not exceed 60m ²	SR	£840.00
Erection or extension of a domestic garage or carport up to 60m ²	SR	£444.00
Conversion of a domestic garage into a habitable room(s)	SR	£360.00
Barn Conversion	SR	£996.00

BUILDING CONTROL (continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
<i>Charges for extensions exceeding 60m² will be individually quoted</i>		
Charges for new dwellings		
Full Plans Applications		
Single dwelling	SR	£996.00
Full Plans Applications (Optional Split Fee) PLAN FEE		
Single dwelling	SR	£299.00
Full Plans Applications (Optional Split Fee) INSPECTION FEE		
Single dwelling	SR	£707.00
<i>Charges for 2 or more dwellings will be individually quoted</i>		
Building Notice Charge		
Single dwelling	SR	£996.00
Additional Charges for Solid Fuel Appliances		
Installing a solid fuel appliance like a stove or a boiler (wood, coal, oil etc) (If the installation is part of any other work like an extension please add this to the other charge)	SR	£276.00
Additional Charges for Solid Fuel Appliances (Optional Split Fee) PLAN FEE		
Installing a solid fuel appliance like a stove or a boiler (wood, coal, oil etc) (If the installation is part of any other work like an extension please add this to the other charge)	SR	£83.00
Additional Charges for Solid Fuel Appliances (Optional Split Fee) INSPECTION FEE		
Installing a solid fuel appliance like a stove or a boiler (wood, coal, oil etc) (If the installation is part of any other work like an extension please add this to the other charge)	SR	£203.00

BUILDING CONTROL (continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Charges for minor works		
Full Plans Application		
Renovation of a thermal element to a single existing dwelling (eg. External insulation)	SR	£240.00
Replacement of up to five windows / external doors of an existing dwelling	SR	£126.00
Replacement of more than five windows / external doors of an existing dwelling	SR	£210.00
Any electrical work to a dwelling other than a complete rewire	SR	£240.00
Electrical work involving the complete re-wiring of an existing dwelling	SR	£348.00
Installation of PV panels or solar heating system to an existing dwelling	SR	£240.00
Re-roofing of an existing dwelling with structural work	SR	£240.00
Re-roofing of an existing dwelling without structural work	SR	£144.00
Full Plans Application (Optional Split Fee) PLAN FEE		
Renovation of a thermal element to a single existing dwelling (eg. External insulation)	SR	£72.00
Replacement of up to five windows / external doors of an existing dwelling	SR	£38.00
Replacement of more than five windows / external doors of an existing dwelling	SR	£63.00
Any electrical work to a dwelling other than a complete rewire	SR	£72.00
Electrical work involving the complete re-wiring of an existing dwelling	SR	£104.00
Installation of PV panels or solar heating system to an existing dwelling	SR	£72.00
Re-roofing of an existing dwelling with structural work	SR	£72.00
Re-roofing of an existing dwelling without structural work	SR	£43.00

BUILDING CONTROL (continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Full Plans Application (Optional Split Fee) INSPECTION FEE		
Renovation of a thermal element to a single existing dwelling (eg. External insulation)	SR	£178.00
Replacement of up to five windows / external doors of an existing dwelling	SR	£98.00
Replacement of more than five windows / external doors of an existing dwelling	SR	£157.00
Any electrical work to a dwelling other than a complete rewire	SR	£178.00
Electrical work involving the complete re-wiring of an existing dwelling	SR	£254.00
Installation of PV panels or solar heating system to an existing dwelling	SR	£178.00
Re-roofing of an existing dwelling with structural work	SR	£178.00
Re-roofing of an existing dwelling without structural work	SR	£111.00
Building Notice Charge		
Renovation of a thermal element to a single existing dwelling (eg. External insulation)	SR	£240.00
Replacement of up to five windows / external doors of an existing dwelling	SR	£126.00
Replacement of more than five windows / external doors of an existing dwelling	SR	£210.00
Any electrical work to a dwelling other than a complete rewire	SR	£240.00
Electrical work involving the complete re-wiring of an existing dwelling	SR	£348.00
Installation of PV panels or solar heating system to an existing dwelling	SR	£240.00

BUILDING CONTROL (continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Re-roofing of an existing dwelling with structural work	SR	£240.00
Re-roofing of an existing dwelling without structural work	SR	£144.00
Small works where none of the above apply		
Full Plans Application		
Work for which the estimated cost is up to £1,000	SR	£144.00
Work for which the estimated cost is over £1,000 and up to £2,000	SR	£216.00
Work for which the estimated cost is over £2,000 and up to £5,000	SR	£318.00
Work for which the estimated cost is over £5,000 and up to £10,000	SR	£384.00
Work for which the estimated cost is over £10,000 and up to £20,000	SR	£444.00
Full Plans Application (Optional Split Fee) PLAN FEE		
Work for which the estimated cost is up to £1,000	SR	£43.00
Work for which the estimated cost is over £1,000 and up to £2,000	SR	£65.00
Work for which the estimated cost is over £2,000 and up to £5,000	SR	£95.00
Work for which the estimated cost is over £5,000 and up to £10,000	SR	£115.00
Work for which the estimated cost is over £10,000 and up to £20,000	SR	£133.00
Full Plans Application (Optional Split Fee) INSPECTION FEE		
Work for which the estimated cost is up to £1,000	SR	£111.00
Work for which the estimated cost is over £1,000 and up to £2,000	SR	£161.00
Work for which the estimated cost is over £2,000 and up to £5,000	SR	£233.00
Work for which the estimated cost is over £5,000 and up to £10,000	SR	£279.00
Work for which the estimated cost is over £10,000 and up to £20,000	SR	£321.00

BUILDING CONTROL (continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Building Notice Charge		
Work for which the estimated cost is up to £1,000	SR	£144.00
Work for which the estimated cost is over £1,000 and up to £2,000	SR	£216.00
Work for which the estimated cost is over £2,000 and up to £5,000	SR	£318.00
Work for which the estimated cost is over £5,000 and up to £10,000	SR	£384.00
Work for which the estimated cost is over £10,000 and up to £20,000	SR	£444.00
<i>Charges for works exceeding estimated cost of £20,000 will be individually quoted</i>		
Regularisation Charges		
Charges for extensions and conversions		
Extension or loft conversion where floor area does not exceed 6m ²	ZR	£287.50
Extension or loft conversion where the floor area exceeds 6m ² but does not exceed 10m ²	ZR	£462.50
Extension or loft conversion where the floor area exceeds 10m ² but does not exceed 20m ²	ZR	£512.50
Extension or loft conversion where the floor area exceeds 20m ² but does not exceed 40m ²	ZR	£668.75
Extension or loft conversion where the floor area exceeds 40m ² but does not exceed 60m ²	ZR	£875.00
Erection or extension of a domestic garage or carport up to 60m ²	ZR	£462.50
Conversion of a domestic garage into a habitable room(s)	ZR	£375.00
Barn Conversion	ZR	£1,037.50
<i>Charges for extensions exceeding 60m2 will be individually quoted</i>		
Charges for new dwellings		
Single dwelling	ZR	£1,037.50
<i>Charges for 2 or more dwellings will be individually quoted</i>		

BUILDING CONTROL (continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Additional Charges for Solid Fuel Appliances		
Installing a solid fuel appliance like a stove or a boiler (wood, coal, oil etc) (If the installation is part of any other work like an extension please add this to the other charge)	ZR	£287.50
Charges for Minor Works		
Renovation of a thermal element to a single existing dwelling (eg. External insulation)	ZR	£250.00
Replacement of up to five windows / external doors of an existing dwelling	ZR	£131.25
Replacement of more than five windows / external doors of an existing dwelling	ZR	£218.75
Any electrical work to a dwelling other than a complete rewire	ZR	£250.00
Electrical work involving the complete re-wiring of an existing dwelling	ZR	£362.50
Installation of PV panels or solar heating system to an existing dwelling	ZR	£250.00
Re-roofing of an existing dwelling with structural work	ZR	£250.00
Re-roofing of an existing dwelling without structural work	ZR	£150.00
Small works where none of the above apply		
Work for which the estimated cost is up to £1,000	ZR	£150.00
Work for which the estimated cost is over £1,000 and up to £2,000	ZR	£225.00
Work for which the estimated cost is over £2,000 and up to £5,000	ZR	£331.25
Work for which the estimated cost is over £5,000 and up to £10,000	ZR	£400.00
Work for which the estimated cost is over £10,000 and up to £20,000	ZR	£462.50
<i>Charges for works exceeding estimated cost of £20,000 will be individually quoted</i>		

SELF BUILD CUSTOM BUILD

	VAT CATEGORY	Price 2019/20 (INC VAT)
Registration		
Individuals		
Entry to Part 1 of the register	NB	£50.00
Entry to Part 2 of the register	NB	£12.00
Annual renewal fee	NB	£11.00
Associations		
Entry to Part 1 of the register	NB	£50 per person
Entry to Part 2 of the register	NB	£12 per person
Annual renewal fee	NB	£11 per person
Information		
<p>Consistent with the Self-build and Custom Housebuilding (Time for Compliance and Fees) Regulations 2016 Regulation 3, Allerdale Borough Council have set the following fees which must be paid in order for a person to be entered on the Allerdale Borough Council Self-build and Custom Housebuilding register</p>		

STREET NAMING AND NUMBERING

	VAT CATEGORY	Price 2019/20 (INC VAT)
PART 1: NEW PROPERTIES		
New Individual property	NB	£48.00
New Street	NB	£145 for the first 10 units & £8 per unit thereafter
Redevelopment of existing building	NB	£48.00
Alteration in either street name or property re numbering of a development after initial street name and numbering has been undertaken	NB	£145 for the first 10 units and £8 per unit thereafter
Confirmation of postal address to solicitors or conveyances	NB	£24.00
Part 2: Existing Properties and Changes of Use		
Change of existing house name	NB	£48.00
Adding an alias to a numbered property	NB	£48.00
Change of building name, flats etc	NB	£96 + £14 per unit
Request for street name change	NB	£240 + £48 per property
Request for street numbering where none existed	NB	£240 + £48 per property
Sub division of existing building into individual units	NB	£48 + £14 per property

LICENCES/LAND CHARGES

	VAT CATEGORY	Price 2019/20 (INC VAT)
PART 1: LICENCES		
Private hire / Hackney carriage licences (a)		
<u>Private hire</u>		
Disclosure and Barring Service enhanced disclosure (carried out by 3rd party company) Price is for preferred supplier	NB	£58.00
Operator's licence (3 years)	NB	£180.00
Vehicle licence (annual)	NB	£125.00
Vehicle licence transfer	NB	£35.00
Driver's licence (grant) (1 year)	NB	£70.00
Driver's licence (renewal) (1 year)	NB	£70.00
<u>Hackney carriage</u>		
Disclosure and Barring Service enhanced disclosure (carried out by 3rd party company) Price is for preferred supplier	NB	£58.00
Vehicle licence (annual)	NB	£130.00
Vehicle licence transfer	NB	£35.00
Driver's licence (grant) (1 year)	NB	£70.00
Driver's licence (renewal) (1 year)	NB	£70.00
Stripes (per set)	NB	£18.00
Single stripe	NB	£5.00
<u>Miscellaneous hackney carriage/private hire fees</u>		
Replacement vehicle identification plate x2	NB	£30.00
Replacement vehicle identification plate x1	NB	£15.00
Vehicle plate fitment bracket x1	NB	£10.50
Replacement badge	NB	£10.00
Duplicate paper licences	NB	£10.00
Hypnotism	NB	£165.00
Scrap Metal Dealers		
Site (Grant/Renewal)	NB	£268.00
Collector (Grant/Renewal)	NB	£188.00
Variation of Site or Collector	NB	£52.50

LICENCES/LAND CHARGES (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Sex Establishments		
Grant	NB	£1,740.00
Renewal	NB	£990.00
Transfer	NB	£820.00
Variation	NB	£820.00
Premises licences & club premises certificates (b) (c) (d)		
Initial Application Fee		
No rateable value to 4300	NB	£100.00
4301-33000	NB	£190.00
33001-87000	NB	£315.00
87001-125000	NB	£450.00
125001 +	NB	£635.00
Variation Fee		
No rateable value to 4300	NB	£100.00
4301-33000	NB	£190.00
33001-87000	NB	£315.00
87001-125000	NB	£450.00
125001 +	NB	£635.00
Annual Fee		
No rateable value to 4300	NB	£70.00
4301-33000	NB	£180.00
33001-87000	NB	£295.00
87001-125000	NB	£320.00
125001 +	NB	£350.00

LICENCES/LAND CHARGES (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Permitted temporary activities, personal licences & miscellaneous		
Section 25 (theft, loss, etc. of premises licence or summary)	NB	£10.50
Section 29 (application for provisional statement where premises being built, etc.)	NB	£315.00
Section 33 (notification of change of name or address)	NB	£10.50
Section 37 (application to vary licence to specify individual as premises supervisor)	NB	£23.00
Section 42 (application for transfer of premises licence)	NB	£23.00
Section 47 (interim authority notice following death etc. of licence holder)	NB	£23.00
Section 79 (theft, loss etc. of certificate or summary)	NB	£10.50
Section 82 (notification of change of name or alteration of rules of club)	NB	£10.50
Section 83 (1) or (2) (change of relevant registered address of club)	NB	£10.50
Section 100 (temporary event notice)	NB	£21.00
Section 110 (theft, loss etc. of temporary event notice)	NB	£10.50
Section 117 (application for a grant of personal licence)	NB	£37.00
Section 126 (theft, loss etc. of personal licence)	NB	£10.50
Section 127 (duty to notify change of name or address)	NB	£10.50
Section 178 (right of freeholder etc. to be notified of licensing matters)	NB	£21.00
Application for a minor variation to a premises licence or club premises certificate	NB	£89.00
Application for the mandatory alcohol condition requiring a Designated Premises Supervisor in respect of a premises licence to be dis-applied	NB	£23.00

LICENCES/LAND CHARGES (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Gambling		
Transitional fast-track application maximum fee		
New application		
Premises Type:		
Bingo	NB	£2,500.00
Betting premises (excluding tracks)	NB	£1,800.00
Tracks	NB	£2,500.00
Family entertainment centres	NB	£1,600.00
Adult gaming centre	NB	£1,600.00
Annual fee		
Premises Type:		
Bingo	NB	£700.00
Betting premises (excluding tracks)	NB	£500.00
Tracks	NB	£1,000.00
Family entertainment centres	NB	£500.00
Adult gaming centre	NB	£500.00
Application to vary		
Bingo	NB	£1,250.00
Betting premises (excluding tracks)	NB	£900.00
Race tracks	NB	£1,250.00
Family Entertainment Centres	NB	£800.00
Adult Gaming Centres	NB	£800.00
Application to transfer		
Bingo	NB	£500.00
Betting premises (excluding tracks)	NB	£300.00
Race tracks	NB	£950.00
Family Entertainment Centres	NB	£300.00
Adult Gaming Centres	NB	£400.00

LICENCES/LAND CHARGES (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Application for Re-instatement		
Bingo	NB	£500.00
Betting premises (excluding tracks)	NB	£300.00
Race tracks	NB	£950.00
Family Entertainment Centres	NB	£300.00
Adult Gaming Centres	NB	£400.00
Application for provisional statement		
Bingo	NB	£2,500.00
Betting premises (excluding tracks)	NB	£1,800.00
Race tracks	NB	£2,500.00
Family Entertainment Centres	NB	£1,600.00
Adult Gaming Centres	NB	£1,600.00
Copy licence		
Bingo	NB	£15.00
Betting premises (excluding tracks)	NB	£15.00
Race tracks	NB	£15.00
Family Entertainment Centres	NB	£15.00
Adult Gaming Centres	NB	£15.00
Notification of change		
Bingo	NB	£30.00
Betting premises (excluding tracks)	NB	£30.00
Race tracks	NB	£30.00
Family Entertainment Centres	NB	£30.00
Adult Gaming Centres	NB	£30.00

LICENCES/LAND CHARGES (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
New Applications		
Permit Type		
Unlicensed FEC Gaming Machine	NB	£300.00
Small Society Lottery	NB	£40.00
Club Gaming	NB	£200.00
Club Gaming Machine	NB	£200.00
Licensed Premises Notification (2 machines or less)	NB	£50.00
Licensed Premises Gaming Machine (more than 2 machines)	NB	£150.00
Prize Gaming	NB	£300.00
Annual maintenance		
Permit Type		
Small Society Lottery	NB	£20.00
Club Gaming	NB	£50.00
Club Gaming Machine	NB	£50.00
Licensed Premises Gaming Machine (more than 2 machines)	NB	£50.00
Renewal		
Permit Type		
Unlicensed FEC Gaming Machine	NB	£300.00
Club Gaming	NB	£200.00
Club Gaming Machine	NB	£200.00
Prize Gaming	NB	£300.00
Fast track (Clubs)		
Permit Type		
Club Gaming	NB	£100.00
Club Gaming Machine	NB	£100.00
Change of name		
Unlicensed FEC Gaming Machine	NB	£25.00
Club Gaming and Club Gaming Machine Permits	NB	£25.00
Prize Gaming Permits	NB	£25.00

LICENCES/LAND CHARGES (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
Copy of permit		
Unlicensed FEC Gaming Machine	NB	£15.00
Club Gaming and Club Gaming Machine Permits	NB	£15.00
Licensed Premises Gaming Machine Permits	NB	£15.00
Prize Gaming Permits	NB	£15.00
Variation		
Club Gaming and Club Gaming Machine Permits	NB	£100.00
Licensed Premises Gaming Machine Permits	NB	£100.00
Transfer		
Licensed Premises Gaming Machine Permits	NB	£25.00
PART 2: LAND CHARGES (LAN)		
- LLC1 only	NB	£10.00
- CON29 (e)	SR	£96.00
LLC1 only	NB	£10.00
CON29 part 2 enquiries numbers 4-21(e)	SR	£13.20
CON29 part 2 enquiry no.22 (e)	SR	£26.40
Additional parcel of land (e)	SR	£18.00
Additional parcel of land submitted with LLC1 only	NB	£2.00
Solicitors own enquiry	SR	£18.00
Copy of Land Charge documents e.g. S106, TPOs etc.	NB	£15.00
Personal Search fee	-	N/A

NOTES:

(a) Pro-rata refund towards cost of new vehicle licence if vehicle changes during current year. £5 per month deduction for every full month remaining of current licence.

(b) If the premises are used exclusively or primarily for the supply of alcohol for consumption on the premises, (premises licences only) for band D premises, the fee is two times the amount.

(c) If the premises are used exclusively or primarily for the supply of alcohol for consumption on the premises, (premises licences only) for band E premises, the fee is two times the amount.

(d) For regulated entertainment only, no fee shall be payable by schools or colleges, church/chapel hall premises or village hall/parish halls or similar. A fee is required if the use of the premises is for the supply of alcohol or the provision of late night refreshment.

(e) With effect from 04/07/16 VAT will be payable on all Con29 enquiries relating to Local Land Charge Searches.

ENVIRONMENTAL HEALTH - LICENCES

		VAT CATEGORY	Price 2019/20 (INC VAT)
PART 1: LICENCES - per annum (plus Veterinary Fees & Administration unless otherwise stated)			
Dangerous wild animals (+ vets fees)	issue	NB	£154.64
	renewal	NB	£104.07
Riding establishments (+ veterinary fees) (e)	issue	NB	£254.73
	renewal	NB	£215.05
Pet shops (f)	issue	NB	£254.73
	renewal	NB	£195.28
Game dealers	issue		
	renewal		
Animal boarding establishments	issue	NB	£254.73
	renewal	NB	£195.28
Animal boarding establishments-home boarding	issue	NB	£254.73
	renewal	NB	£195.28
Dog breeding establishments	issue	NB	£254.73
	renewal	NB	£195.28
Training animals for exhibition		NB	£254.73
Additional Animal Licensable Activity		NB	£126.42
Variation to Animal Licence		NB	£130.48
animals)		NB	£30.78
Re evaluation of Animal star rating		NB	£124.77
Animal Licence Transfer		NB	£28.22
Tattooing, Electrolysis, Acupuncture & Ear Piercing	issue	NB	£106.24
Ear Piercing only	issue	NB	£69.57
Zoo licence (+ vet fees)	issue	NB	£613.03
	renewal	NB	£543.98
Transfer of Zoo licence (+ vet fees)	issue	NB	£488.35
Boats (Motor boat, rowing boat or sail boat)	issue	NB	£28.36
Small craft (sailboard, windsurf, canoe or kayak)	issue	NB	£17.77

ENVIRONMENTAL HEALTH - LICENCES (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
PART 2: Fees for Park Homes		
Fee for a new regulated protected site licence application: 0-5 pitches	NB	£535.96
Per additional 10 pitches	NB	£102.88
Fee for a transfer of a licence for a relevant protected site	NB	£349.68
Fee for alteration of an existing Licence Condition (e)	NB	£263.67
Fee for annual inspection: Per licenced pitch	NB	£15.84
Depositing site rules	NB	£102.88

NOTES

- (a) New licence is issued for a period of 4 years and includes 24 hours inspection time over the 4 year period.
- (b) Renewed licence is issued for a period of 6 years and includes 18 hours inspection time over the 6 year period.
- (c) Fee is not refundable and must accompany application or be paid by instalments as agreed.
- (d) Additional administration or inspection time incurred by licence holder shall be recoverable on an hourly basis.
- (e) Fee for change in licence condition will not be made where separation distances are to be altered because of improvements to the thermal installation of a park home in accordance with the Secretary of State guidance.

ENVIRONMENTAL HEALTH MISCELLANEOUS CHARGES

	VAT CATEGORY	Price 2019/20 (INC VAT)
HYGIENE & FOOD CONTROL		
PART 1: CERTIFICATE OF ORIGIN (a) (b) (c) (d)		
per hour (minimum 1 hour)	NB	£61.21
PART 2:EXPORT CERTIFICATES (a) (b) (c) (d)		
per hour (minimum 1 hour)	NB	£61.21
Stamping of certificate	NB	£16.73
Cancellation of certificate	NB	£22.21
5 or more export certificates at same visit		
5th and subsequent visit	NB	£31.20
PART 3: SURRENDER OF UNSOUND FOOD (a) (b) (c)		
At premises per hour (minimum charge 1/2 hour)	NB	£50.62
At office	NB	£25.62

ENVIRONMENTAL HEALTH MISCELLANEOUS CHARGES (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
POLLUTION & NUISANCE CONTROL		
PART 4: SEARCH & ENQUIRY FEES EXTERNAL:		
Domestic	SR	£92.72
Commercial	SR	£185.38
Sale of business enquiry information	SR	£82.87
NOTES:		
(a) Normal working hours only		
(b) Evenings and Saturdays plus 50%		
(c) Sundays and Public Holidays plus 100%		
(d) Costs over 2½ hours to be charged as incurred		
SHIP INSPECTION CHARGES		
Gross Tonnage:		
Up to 1,000	NB	£95.00
1,001 to 3,000	NB	£130.00
3,001 to 10,000	NB	£200.00
10,001 to 20,000	NB	£255.00
20,001 to 30,000	NB	£330.00
over 30,000	NB	£390.00
With the exception of:		
Vessels with the capacity to carry between 50 and 1000 persons	NB	£390.00
Vessels with the capacity to carry more than 1000 persons	NB	£665.00
Extension (one month)	NB	£65.00
<i>Extra charges, based on actual costs, may be added for exceptional costs such as launch hire, out-of-hours duty, travel and re-inspections of ships subject to control measures.</i>		

ENVIRONMENTAL HEALTH MISCELLANEOUS CHARGES (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
LOCAL AUTHORITY POLLUTION PREVENTION CONTROL (LAPPC)		
<u>Application Fee</u>		
Standard process (includes solvent emission activity)	NB	£1,650.00
Additional fee for operating without a permit	NB	£1,188.00
PVRI, and Dry Cleaners	NB	£155.00
PVR I & II combined	NB	£257.00
VRs and other Reduced Fee Activities	NB	£362.00
Reduced fee activities: additional fee for operating without a permit	NB	£99.00
Mobile plant**	NB	£1,650.00
for the third to seventh applications	NB	£985.00
for the eighth and subsequent applications	NB	£498.00
Where an application for any of the above is for a combined Part B and waste application, add an extra charge to the above of £310 to the above amounts	NB	£808.00
<u>Annual Subsistence Charge</u>		
Standard process - Low	NB	£772.00 (+£103)*
Standard process - Medium	NB	£1161 (+£156)*
Standard process - High	NB	£1747+ (£207)*
PVRI, and Dry Cleaners - Low	NB	£79.00
PVRI, and Dry Cleaners- Medium	NB	£158.00
PVRI, and Dry Cleaners- High	NB	£237.00
PVR I & II combined- Low	NB	£113.00
PVR I & II combined- Medium	NB	£226.00
PVR I & II combined- High	NB	£341.00
VR's and other Reduced Fees Low	NB	£228.00
VR's and other Reduced Fees Medium	NB	£365.00
VR's and other Reduced Fees High	NB	£548.00
Mobile plant, for first and second permits- Low **	NB	£626.00
Mobile plant, for first and second permits- Medium **	NB	£1,034.00
Mobile plant, for first and second permits- High **	NB	£1,551.00
for the third to seventh permits - Low	NB	£385.00
for the third to seventh permits - Medium	NB	£617.00
for the third to seventh permits - High	NB	£924.00
for the eighth and subsequent permit - Low	NB	£198.00
for the eighth and subsequent permit - Medium	NB	£316.00
for the eighth and subsequent permit - High	NB	£473.00
Late payment Fee	NB	£52.00
* the additional amounts in brackets must be added to the charge where a permit is for a combined B and waste installation		
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra charge to the above of	NB	£103.00

ENVIRONMENTAL HEALTH MISCELLANEOUS CHARGES (Continued)

	VAT CATEGORY	Price 2019/20 (INC VAT)
<u>Transfer and Surrender</u>		
Standard process transfer	NB	£169.00
Standard process partial transfer	NB	£497.00
New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme)	NB	£78.00
Surrender: all Part B activities	NB	£0.00
Reduced fee activities: transfer	NB	£0.00
Reduced fee activities: partial transfer	NB	£47.00
<u>Temporary transfer for mobiles</u>		
First transfer	NB	£53.00
Repeat following enforcement or warning	NB	£53.00
<u>Substantial change</u>		
Standard process	NB	£1,050.00
Standard process where the substantial change results in a new PPC activity	NB	£1,650.00
Reduced fee activity	NB	£102.00
** Not using simplified permits		
LOCAL AUTHORITY INTEGRATED POLLUTION PREVENTION AND CONTROL		
NB - every subsistence charge in the table below includes the additional £103 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation.		
Application	NB	£3,363.00
Additional fee for operating without a permit	NB	£1,188.00
Annual subsistence - Low	NB	£1,343.00
Annual subsistence - Medium	NB	£1,507.00
Annual subsistence - High	NB	£2,230.00
Late payment fee	NB	£52.00
Substantial variation	NB	£1,361.00
Transfer	NB	£235.00
Partial transfer	NB	£698.00
Surrender	NB	£698.00
Subsistence charge can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January.		
Where paid quarterly the total amount payable will be increased by £38		
SWOBs (Small Waste Oil Burners)		
Initial Application Fee		£3,218.00
Annual Fee		£1,384.00

HOUSING SERVICES PROFESSIONAL SERVICE CHARGES

	VAT CATEGORY	Price 2019/20 (INC VAT)
DISABLED FACILITIES GRANTS		
Percentage of grant		
Basic fee	EX	12%
Additional services fee	EX	12%
Discretionary Grants		
Percentage of grant		
Basic fee	SR	12%
Additional services fee	SR	12%
EMPTY PROPERTY GRANTS		
Percentage of grant		
Basic fee	SR	12%
LICENCE OF HOUSES IN MULTIPLE OCCUPATION		
Licence of Houses in Multiple Occupation (HMO)	NB	£414.05
Each additional letting room above 5 rooms	NB	£31.40
HMO Valid for 5 years		
IMMIGRATION INSPECTIONS		
	SR	£187.02
HOUSING ENFORCEMENT NOTICES		
(Under the Housing Act 2004)	EX	£281.48

ANIMAL WELFARE CHARGES

	VAT CATEGORY	Price 2019/20 (INC VAT)	
Stray Dogs			
Stray Dogs - collected via acceptance points			
1st occasion in financial year	All owners including benefit recipients	NB	£85.00
All subsequent occasions in financial year	All owners including benefit recipients	NB	£85.00
Stray Dogs - through kennels			
1st occasion in financial year	All owners including benefit recipients	NB	£70.00
Daily Supplements	All owners including benefit recipients	NB	£15.00
All subsequent occasions in financial year	All owners including benefit recipients	NB	£70.00
Daily Supplements	All owners including benefit recipients	NB	£15.00
Chipped/tagged - returned directly by Warden - not taken to kennels			
1st occasion in financial year per each return	All owners including benefit recipients	NB	£70.00
All subsequent occasions in financial year per each return	All owners including benefit recipients	NB	£70.00

PEST CONTROL CHARGES

	VAT CATEGORY	Price 2019/20 (INC VAT)
PEST CONTROL		
Wasp nest removal	SR	£67.80
Per visit normal charge, payment in advance		
Per visit benefit recipient, payment in advance	SR	£67.80
Additional wasp nest at same site (per nest)		
Standard charge, payment in advance	SR	£67.80
Benefit recipient, payment in advance	SR	£67.80
Treatment of all insect pests including fleas, cockroaches, bed bugs, ants, silverfish, beetles, woodlice, red spider mite (domestic premises)		
per visit normal charge, payment in advance	SR	£67.80
per visit benefit recipient, payment in advance	SR	£33.90
Treatment of mice (initial visit includes a maximum of 2 subsequent visits)		
Standard charge, payment in advance	SR	£67.80
Benefit recipient, payment in advance	SR	£42.50
Treatment of rats (initial visit includes a maximum of 2 subsequent visits)		
Standard charge, payment in advance	SR	£67.80
Benefit recipient, payment in advance	SR	£42.50
Commercial Appointments		
All above pests		
per hour (minimum 1 hour)	SR	£80.60

PRIVATE DRINKING WATER SUPPLIES

	VAT CATEGORY	Price 2019/20 (INC VAT)
In respect of large private water supplies distributing more than 10m ³ per day or supplies, irrespective of volume, that are part of a commercial or public activity e.g. bed and breakfast or a single (domestic) supply that is rented out/tenanted (Regulation 9 supplies)		
Copy of register entry	-	N/A
Sampling charge per occasion per premise	NB	£110.00
Group A and Group B monitoring	NB	Minimum laboratory analysis fee
Analytical fees in addition as per Regulations	NB	plus laboratory analysis fee
Investigation	NB	£45.00 per hour £250.00
Risk assessment fee	NB	£45.00 per hour
Maximum Risk Assessment Fee	NB	£700.00
Other private water supplies e.g. shared (domestic) supplies, not covered by Regulation 8 or 9 supplies (Regulation 10 supplies)		
- Risk assessment	NB	£300.00
- Investigating when a sample fails	NB	£250.00